

Minutes of Special General Meeting

03 November 2025

Redcliffe Bridge Club

Chaired by Sue Kennard

Attendance: 19 present, 5 proxies, 13 apologies

Meeting opened at 11.05 am

Meeting closed at 11.25 am

Items for Discussion	Action
<p style="text-align: center;">ITEM 1: RESOLUTION 1</p> <p>BY-LAW 10 – HONOURS AND AWARDS Replace with: 10.1(a) That a new shield named “The Redcliffe Bridge Club Edna Hodgen Award for the Most Improved Player” over a twelve-month period, from 1 January to 31 December each year shall be presented.</p> <p>Recognition will also be given to the players who finish in 2nd and 3rd place as determined by the Most Improved Player Report at the ABF Masterpoint Centre under Club Most Approved.</p>	<p>Fay Jeppesen spoke to the resolution. A clarification question was asked by Steve Woodrow about how the award was assessed over all rankings. Fay Jeppesen explained that the assessment is available under the heading for clubs in the ABF Masterpoint Centre.</p> <p>Resolution 1 was voted on. Carried</p>
<p style="text-align: center;">ITEM 2: CLUB RECORDER RESOLUTION 2</p> <p>Amend By-law 6.3 to read: 6.3(1) RESOLUTION 2 – Amend By-law 6.3 to read: 6.3(1) (a) If a Recorder is unable to resolve an issue that does not fall within By-law 6.3(1)(b), the Recorder must advise the Referrer of that inability and of the Recorder’s obligation to make a written report to the Management Committee which would include the names of all parties involved in the issue unless the Referrer determines, within a stated timeframe, to withdraw the issue. In the event that the issue is not withdrawn, the Recorder must make a written report to the Management Committee in accordance with By-law 6.3(2). The Management Committee will then assume responsibility for the resolution of the issue. (b) A Recorder must, in accordance with By-law 7.3, report in writing to the Management Committee within 7 days of becoming aware that the issue being considered is or may well become a disciplinary matter. The Management Committee will then assume</p>	<p>Sandra Routley spoke to the resolution and the reasons for needing amendments. Those reasons were to distinguish issues that would not give rise to disciplinary procedures. Also, an amendment was necessary to provide a referrer the opportunity to withdraw the complaint, rather than have their confidentiality breached.</p> <p>A clarification question was asked by Steve Woodrow as to what happens if the issue wasn’t dealt with within seven days of the complaint. Sandra answered that, as per the by-laws, the Recorder must follow the process stated.</p>

responsibility for the resolution of the issue in accordance with By-law 7.

6.3(2) A report to the Management Committee under By-law 6.3(1)(a) must outline in sufficient detail the issue being considered such that the Management Committee will have a proper understanding of the issue and the reason or reasons why the issue is unable to be resolved. The report must include details of processes conducted including names of individuals involved (which names would be communicated in confidence). The Management Committee may request further details as may be required.

DISCIPLINARY PROCEDURES

(B) Amend By-law 7.3 to read –

7.3 Reports and complaints must be in writing (which includes by email) submitted to and received by the Management Committee within seven (7) days of the date on which the breach or the incident is alleged to have occurred OR, in the case of a report from a Recorder, within seven (7) days of a Recorder becoming aware that an issue being considered is, or has become, or may well become a disciplinary matter. The Management Committee may request further details as required and will decide, within reasonable time, whether an investigation of the complaint or the content of the report is required. If so, the complaint or report shall be forwarded to the disciplinary panel for investigation and report.

**Resolution 2 was voted on.
Carried**



Chairperson

03 / 11 / 2025