

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Friday 6 June 2025 at 11.00am

1. **Management Committee:** Susan Kennard, Melva Leal, Linda Almond, Ross Mangano, Ted Morriss, Fay Jeppesen, Sandra Routley, Lesley Brown and Ken Griggs

Apologies: Linda Almond

2. **Purpose of Meeting:** The meeting of 6 June 2025 was called to address an urgent matter. The lease between RBC and the Moreton Bay City Council (MBCC) expires on 31 January 2026.

On 27 May 2025 the MBCC advised the Redcliffe Bridge Club (RBC) that the Club was required to submit an application to be considered for a lease renewal. The application needs to be submitted to the MBCC **before Friday 20 June 2025.**

Other matters discussed at the meeting are summarised below:

- Locking Mechanism on the Main Door;
- Team Viewer Access for External Director Bob Davis; and
- New Membership Applications.

3. **Lease Renewal**

Most of the meeting was taken up with Fay Jeppesen providing the Committee Members an overview of the renewal process including a summary of key terms and conditions relating to any new lease with the MBCC. The terms are largely unchanged from the current arrangements with the MBCC. This means the RBC would not pay for leasing the facility and it would be responsible for maintaining the facility. Examples of maintaining the facility include the following:

- all internal fittings;
- painting;
- maintenance and replacement of air- conditioning systems;
- plumbing and electrical repairs that pertain to RBC;
- WH&S responsibilities;
- any insurance outside the building itself; and
- security systems.

It was also noted that currently the facility is shared with the Redcliffe Snooker Club (RSC) and that there are costs that are shared under a Shared Use Agreement that was put in place by Fay Jeppesen. Fay suggested the RBC should meet with the RSC before submitting their application to ensure both Clubs are in sync with each of their MBCC Lease Renewal Applications.

It was agreed the RBC would prefer to stay where it is located at 2A Irene Street and accordingly the RBC should submit an application for renewal of the lease.

The Committee thanked Fay Jeppesen for her presentation and work to brief the Committee. Fay agreed to be part of the process to support the new Management Committee to progress the matter until it was finalised with the MBCC.

Fay Jeppesen moved that the RBC submit an application for renewing the lease at 2A Irene Street. Ted Morriss seconded the motion.

CARRIED

Fay Jeppesen moved that the RBC meet with the RSC before lodging its lease renewal application with the MBCC. Sandra Routley seconded the motion.

CARRIED

4. **Locking Mechanism on Main Door**

Fay Jeppesen briefed the Committee on the current state of calling quotes from Pine Rivers Locksmiths to do more permanent repairs to the main door to the Clubroom.

Two options have been presented as follows:

- **Option 1** – Replace the current lock with the same functionality at a cost of \$4,604.95; and
- **Option 2** – Alternative option at a cost of \$1588.50.

Option 2 also includes additional unknown costs of removing the mechanism, restoring and repainting the door as well as the possibility of having to have the door removed for those repairs. There are also other complications with Option 2 that require MBCC involvement/consultation.

Given there is no urgency to undertaken the work, given a temporary fix has been put in place, it was agreed that this issue be delayed for the new Management Committee to work this issue through to its conclusion.

5. **Team Viewer Access for External Director Bob Davis**

Sandra Routley briefed the Committee on a request made by Bob Davies who will be directing the Club Individual Championship starting 12 June 2025. Bob has requested that he be given access to the Team Viewer. This requires the RBC IT Manager, Wayne Parker, to give Bob access.

The Committee agreed to this request noting that this request did not need to come to the Committee for its approval.

Sandra Routley moved that Bob Davies be given access to the Team Viewer for the Club Individual Championship. This was seconded by Melva Leal.

CARRIED

6. **New Membership Applications**

It was agreed that the two new applications from Louise Joce and Peter Jaunais should be considered for approval given the next Committee meeting was not scheduled until July. It was noted Peter Jaunais had not paid fully at this stage and that Linda Almond was following this up.

Ross Mangano moved the new application received for Louise Joce and Peter Jaunais be accepted. This was seconded by Sandra Routley.

CARRIED

Meeting closed at 11.45am.

Confirmed as true and correct by:

Susan Kennard (Chairperson)



Date: 03/07/25