

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Tuesday 19 April, 2022 at 1.10 p.m.
At the Clubhouse, 2a Irene Street, Redcliffe

1. **Attendance:** Fay Jeppesen (Chairperson), Melissa Weber, Wayne Parker, Carol Bailey, Steve Woodrow, Annette Hyland, Ron Elmes, Elly Ten Hacken. **Apologies:** Max Kershaw

2. **Minutes of the Management Committee Meeting held March 10, 2022** were tabled. It was moved by Melissa and seconded by Elly that the minutes be confirmed as true and correct. **Carried.**

3. **Business arising from the Minutes of March 10, 2022 and Progress of Actions:**

1. [16/12] Wayne to organize trophy engraving for Daphne Kerr. Ongoing.

4. **Correspondence and Business Arising**

1. OUT 11/3 Melissa replied to Brad from Australian Bridge advising that our AW Novice Pairs event will be on Friday May 27 with approximately 10 tables.
2. OUT 11/3 Melissa wrote to Kim Ellaway advising that Redcliffe would like to hold it's usual Matchpoint Pairs on Sunday 13 August 2023 and that we would also be happy to host a Novice Teams Congress in 2023, and asked Kim for suitable dates
3. IN 15/3 Midge Spice emailed to thank the Committee for their efforts in relation to the 2022 Championship teams event and commented that it was an enjoyable day.
4. IN 21/3 Kim Ellaway asked what month would suit us to hold a Novice Teams Congress.
5. IN 24/3 Kim Ellaway advised that the ABF Masterpoint manual has been adjusted so that "Clubs having a 25th, 50th or 75th birthday anniversary are entitled to the necessary number of extra B4c sessions to hold a Bridge Day, subject to approval by the State Masterpoint Secretary".
6. IN 26/3 March Kim sent AGM documents relevant to the election of officers.
7. OUT 27/3 Wayne sent Suncorp Identity Protection information to Suncorp.
8. OUT 26/3 Melissa advised Kim Ellaway that either October or November would suit us for the Novice Teams congress.
9. IN 27/3 Kim suggested 2 possible date.
10. OUT 28/3 After consultation with Fay(congress convenor), Melissa advised Kim that 19th November will suit us and we would like to make it a Restricted(Under 300 MP) event with a prize for the best finishing Novice Team.
11. IN 29/3 Kim advised that she has put it in the calendar but awaits confirmation from us. Melissa will add to our next meeting Agenda to formally approve this prior to confirming to Kim.
12. IN 29/3 Kim sent a list of council delegates for Qld and asked us to advise of any changes. Fay and Carol are listed as our delegates. AGM to be held April 21.
13. IN 5/4 Kim sent a reminder that we need to advise the QBA of any members with interstate Home Club membership so that the QBA affiliation fees can be invoiced.
14. IN 5/4 Kim sent the 2022 Seniors and Women's Trials Report.
15. IN 6/4 Max Kershaw requested Leave of Absence from the Management Committee. He will be absent for a few months from Monday 11 April.

16. IN 8/4 MBRC advised that the RSL will be hosting an Anzac Day Two-up event between 11 am and 6pm with an expected attendance of around 150 people, and asked if we have any objections.
17. IN 10/4 Kim Ellaway advised that the QBA has come up with a new Covid-19 policy as at 14 April which has had the tick of approval from their legal counsel. Melissa forwarded a copy of this document to all of our members. Essentially there will be no change at Redcliffe – double vaccination status will still be required.
18. IN 11/4 Invoice for \$325 from Hitech Cleaning & Mowing Services for Cleaning completed 6/4/22.
19. IN 13/4 Email from Kim Ellaway asking us to include in our newsletter some information about players providing unauthorized information to partner. IN 13/4 Email from Kim asking us not to do anything about this yet as the suggested wording needs to be reviewed by some senior directors.

Melissa moved and Annette seconded “that the Incoming Correspondence be accepted, and the Outgoing Correspondence be endorsed”. **Carried.**

5. Treasurer’s Report (Wayne)

Wayne tabled the Treasurer’s Report for March. 12 month profit to end of March is \$4,743.

Wayne moved and Melissa seconded “that we endorse the transfer of \$20,000 from our business saver account to the previously existing \$110,000 term deposit”. **Carried.**

Wayne advised that our term deposits have been re-invested with Suncorp for 12 months, in accordance with the motion approved at our last meeting.

Melissa confirmed that she has logged into Suncorp Internet Banking during the last month and verified the existence and approximate amounts of the accounts listed in the Treasurer’s Report, including our Term Deposits.

Wayne proposed and Elly seconded “that the Treasurer’s Report as tabled be accepted, and that the payments be ratified”. **Carried.**

Wayne moved and Ron seconded “that the books for the year ended 31 March, 2022 be presented to the auditor, noting that our auditing firm has changed ownership, resulting in a name changed from Andrews & Associates to McConachie Stedman Brisbane Pty Ltd”. **Carried.**

6. Membership and Masterpoint Report

No new membership applications this month.

Annette advised that the membership reconciliation report as at 31 March had been submitted to the ABF as required. As at 31 March we had 158 home members and 27 non-home members.

A list of current members was given to Elly, so that she can contact any who have not played recently, to find out why, and if there is anything we can do to get them back.

7. Tournament Organiser Report

Steve noted that one of our directors (Max Kershaw) will be absent for the next few months but we should have sufficient resources in his absence. There are a few members not currently directing who have indicated a willingness to direct on the odd occasion should the need arise.

Steve presented a draft "GNOT Qualifying" information sheet which was approved with a few minor changes. Wayne will add this to Breaking News on our website, advising members that they need to register online.

8. Building and Maintenance Report (Ron)

Ron advised that all scheduled cleaning and maintenance has been completed. The company which cleaned the blinds, windowsills and tracks, fans, vents, door handles etc. did a very thorough job. Ron replaced the caps on the legs of about a dozen chairs.

9. O.H & S Report (Carol)

Carol checked the First Aid Kit and replaced the Panadol. Other than that there is nothing to report.

Discussion was held about the Covid notifications which we send out. As Covid is now so widespread in the community, and we regularly have members testing positive, it was agreed that we should not send out notifications to members in the future. Melissa moved and Carol seconded "that we cease sending notification to members when a member tests positive for Covid". **Carried.** Melissa will advise members via Pianola.

10. Education Report (Max absent)

It was decided that Ron and Elly and Annette will seek feedback from Novices about whether or not they would like some short lectures – when and what topics?

It was also decided that we should invite current players to attend the supervised play sessions which will be coming up soon for our current beginner students. Fay will talk to Sue about this.

Wayne suggested that when we do our next lot of beginner lessons, we should post a list in the Club detailing the topic to be covered each week. Our current Novices would then be invited to attend any lesson of interest to them.

11. Welfare Report.

Elly advised that a few cards have been sent out this month and she has purchased some new cards.

12. General Business

- A. Fay proposed and Annette seconded "that Redcliffe Bridge Club" hold a Restricted (less than 300 MP) and Novice (less than 100 MP) Teams congress on Sunday the 19th of November 2023". **Carried.** Melissa will advise Kim Ellaway.
- B. Fay thanked those who contributed to organizing the President's Day coming up. Wayne advised that we have so far raised approximately \$1300 in raffle ticket and fudge sales. Added to this will be approximately \$770 in table fees. Fay suggested that we top this up with Club funds to make a total donation of \$3000. Fay moved and Carol seconded "that we donate a

total of \$3000 to the Qld Flood Appeal". **Carried.** Discussion was held about which organization to give the money to. "Givit" advertises that they will give 100% of money donated to Qld flood victims. Annette proposed and Elly seconded "that we make our Flood Appeal donation to Givit Qld". **Carried.** Fay will advise Kim Ellaway.


- C. QBA advice was received during the month that we need to re-confirm our vaccination policy after the recent government relaxation of some requirements. Fay proposed and Melissa seconded "that the Redcliffe Bridge Club continue to require all players, visitors, and contractors have a minimum of 2 Covid-19 Vaccinations, in accordance with the ABF and QBA Congress vaccination requirements." **Carried.**
- D. Melissa presented a draft timetable for our AGM preparations. The first task will be to call for Nominations for committee and Notices of Motions which is scheduled for the 9th of May. Most of the tasks carried out to prepare are done by the secretary, with the President writing a report, and the Treasurer required to write a report and provide Financial Statements.


13. **Close and date of next meeting.** The meeting was closed at 3.10 p.m.
Our next meeting will be Tuesday 17th May, 2022 at 1 p.m.

Action List

1. Wayne to arrange Trophy engraving for Daphne Kerr shield.
2. Invite novices to attend student supervised play sessions. (Fay)

Confirmed as true and correct by:


Fay Jeppesen (President)
Date: 17.5.22


Melissa Weber (Secretary)
Date: 15/5/22

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - March 2022

Tabled at Management Committee Meeting of 19 April 2022

1. Cash Holdings

\$13,635.86	Cash at Bank Account	
\$25,137.20	Business Saver Account	
\$0.00	Cash on Hand	
\$270,000	Term Deposit no. 125784107 - 12 mths at 0.40% maturing 19/4/2022	\$ 1,080
<u>\$110,000</u>	Term Deposit no. 167430388 - 12 mths at 0.40% maturing 13/4/2022	\$ 440
\$418,773.06	Total Cash Holdings	\$ 1,520

2. Expenses

\$14,343.23 List of expenses attached.

3. Liabilities

\$0.00 Coles Customer Account card.

4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Mar-22	Last Yr	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 5,169.00	\$ 4,534.00	\$ 53,533.00	\$ 27,270.00	103.80%
Total Receipts	\$ 7,457.40	\$ 6,017.40	\$ 75,718.27	\$ 29,439.94	63.60%
Expenditure	\$ 14,343.23	\$ 12,880.02	\$ 70,974.61	\$ 20,045.65	39.40%
Net Income	-\$ 6,885.83	-\$ 6,862.62	\$ 4,743.66	\$ 9,394.29	202.00%

Monthly Notes:

1. Table Fees - Attendance at bridge sessions remain strong despite Covid in the community.
2. Club Functions - Include monies received for afternoon tea, farewell for Richard and Pam Back.
3. Catering - A bulk purchase of Coffee and Biscuits was made by the Providore.
4. Guest Seminars - Andy Hung provided two advanced lessons during the month.
5. Repairs & Maintenance - Annual Pest Control and Chair Steam Cleaning was performed.


YTD Notes:

1. Overall, the club has made a SURPLUS of **\$4,743.66** for the Financial Year, however we lost 30 members.
2. It is good to see Bridge and Advanced lessons recommencing again.
3. Bank Interest on our earnings continue to fall in the current climate.
4. Bank Fees reflect the use of our Square Terminal, transaction fees commenced on 06 April 2021.
5. Catering costs rise as more members return to bridge.
6. Cleaning and Electricity costs have risen because there have been no Covid lockdowns.
7. The Committee has engaged outside directors and tutors to educate and improve our members skills.
8. Playing cards account for the Material Purchases during the year.
9. New Honour boards and rewards to our volunteers account for increased costs.

Balance Sheet:

A report at 31 March 2022 is attached, total equity has risen by 1.1% compared to the last financial year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.


Wayne Parker
Treasurer