

**REDCLIFFE BRIDGE CLUB INC**  
**MINUTES FOR THE MANAGEMENT COMMITTEE MEETING**  
**Held on Monday June 6, 2022 at 11.08 a.m.**  
**At the Clubhouse, 2a Irene Street, Redcliffe**

1. **Attendance:** Fay Jeppesen (Chairperson), Melissa Weber, Wayne Parker, Carol Bailey, Steve Woodrow, Elly Ten Hacken. **Apologies:** Max Kershaw, Annette Hyland, Ron Elmes.
2. **Minutes of the Management Committee Meeting held May 17, 2022,** were tabled. It was moved by Melissa and seconded by Steve that the minutes be confirmed as true and correct. **Carried.**

**3. Business arising from the Minutes of 17 May 2022 and Progress of Actions:**

1. [6/6] Wayne to organize honour board updates after Individual Championship. Ongoing.

**4. Correspondence and Business Arising**

1. IN 19/5 MBRC advise that ARA has been engaged to carry out Fire Servicing for us in accordance with our lease agreement. They will contact us between June and July to organize a suitable time.
2. IN 24/5 Email received from Julian Foster of the ABF with information for Tournament Organizers.
3. IN 1/6 Email from Kim Ellaway advising that proof of vaccination will not be required at ABF events however the QBA will still require proof of double vaccination for state run events, probably at least until the end of 2022. Qld Wide Pairs has been cancelled from 2022 onwards. No change to format for GCC 2023 but slight increases in some entry fees.
4. IN 6/6 Monthly cleaning audit request received from AMC Cleaning. OUT 6/6 Melissa replied saying no change since last month.
5. IN 3/6 Brad from Australian bridge advised that Australia Wide Novice Pairs results are now available on the website. OUT 6/6 Melissa sent an email to members advising them. List of Top 100 Under 50MP placed on notice board with one Redcliffe pair appearing in it.

Melissa moved and Carol seconded “that the Incoming Correspondence be accepted, and the Outgoing Correspondence be endorsed”. **Carried.**

**5. Treasurer’s Report (Wayne)**

Wayne tabled the Treasurer’s Report for May – YTD loss of \$1,683 due to donation to Givit.

Melissa confirmed that she has logged into Suncorp Internet Banking during the last month and verified the existence and approximate amounts of the accounts listed in the Treasurer’s Report, including our Term Deposits.

Wayne noted that the committee had approved a donation of \$3000 to Givit but the actual amount sent was \$3,370. The increase was due to the inclusion of a private donation of \$370.

Wayne advised that The Friendly Grocer was increasing the cost of sandwiches from \$4.50 to \$5.00.

Wayne also advised that Linda Almond had prepared the end of month reports under his supervision.

Wayne proposed and Melissa seconded “that the Treasurer’s Report as tabled be accepted, and that the payments be ratified”. **Carried.**

#### **6. Membership and Masterpoint Report (Annette)**

Wayne advised that there were no new membership applications.

#### **7. Tournament Organiser Report (Steve)**

Steve advised that John Henderson has indicated an interest in directing. He has been given copies of the Rule books and will be shadowing experienced directors to learn. Max will be back in July. Steve will be standing down from his position of Tournament Organizer, but will be available to direct when he is playing. Qld Wide Pairs has been cancelled for the foreseeable future.

Fay thanked Steve for all his work as Tournament Organizer over the last two years, commending him on a job well done.

#### **8. Building and Maintenance Report (Ron absent)**

Wayne advised that a routine service of our air conditioning was done this morning.

#### **9. O.H & S Report (Carol)**

Nothing to report.

#### **10. Education Report (Max absent)**

Nothing to report.

#### **11. Welfare Report.**

Elly advised that the list of members she received from Annette had quite a lot of wrong addresses recorded. It was established that our Compscore records do seem to be up-to-date – it is just the ABF records that are wrong. The member register that we use is based on Compscore records.

#### **12. General Business**

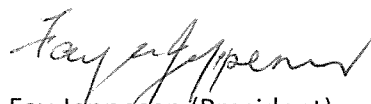
- A. AGM Preparations. Everything on schedule, nothing to do until day of meeting, except for ordering sandwiches.
- B. August Congress. Wayne confirmed that he is now registered with MyABF as a convenor and we will be using the MyABF portal to received entries for our August congress. Wayne will send an Entry Form to Peter Busch for approval - this needs to be done by 6 weeks prior. Players will be able to pay through MyABF or pay on the day by EFTPOS.
- C. MyABF. Fay advised that she and Annette attended a training session at Northern Suburbs. The plan seems to be to use MyABF credit to pay for normal club session table fees, but there will be a transition faze where some members will use it and some will still pay by EFTPOS. This is unlikely to happen at our club in the near future.
- D. Wayne advised that he has completed a new online “fillable” Member Application Form which is now available to use.

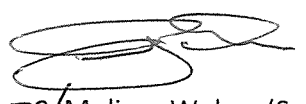
- E. Wayne advised that he has been investigating the purchase and use of a machine to print name badges. Our badges are becoming more difficult to source and will cost at least \$20 each. Wayne has been to the business that sells the machines to learn about them. We can purchase one for \$6,600 including materials to make the badges. The business that sells the machines seems to have plenty of staff and support available. It was decided to leave this decision to the next committee. Perhaps a grant would be available to facilitate the purchase.
13. Fay thanked all members of the committee for their contribution over the last year or two, commenting that she felt the committee had done a very good job for the members. Steve thanked and commended Fay and Melissa for performing their roles of President and Secretary over the last two years, particularly their efforts in setting up procedures and ensuring compliance with the Club's new Rules and By-Laws.
14. **Close and date of next meeting.** The meeting was closed at 11.50 a.m.  
The date and time of the next meeting will be determined after the AGM when all members of the new committee are available to decide.

#### Action List

1. [6/6] Wayne to organize honour board updates after Individual Championship.

Confirmed as true and correct by:

  
Fay Jeppesen (President)  
Date: 14/7/2022

  
Melissa Weber (Secretary)  
Date: 14/7/2022

# Redcliffe Bridge Club Inc. - TREASURER'S REPORT - May 2022

Tabled at Management Committee Meeting of 6 June 2022

## 1. Cash Holdings

\$11,712.38	Cash at Bank Account		
\$5,139.87	Business Saver Account		
\$270,000	Term Deposit no. 125784107 - 12 mths at 0.85% maturing 19/4/2023	\$	2,295
<u>\$130,000</u>	Term Deposit no. 34921275 - 12 mths at 1.00% maturing 13/4/2023	\$	1,300
\$416,852.25	<b>Total Cash Holdings</b>	\$	<b>3,595</b>

## 2. Expenses

\$6,311.46 List of expenses attached.

## 3. Liabilities

\$264.95 Coles Customer Account card.

## 4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	May-22	Last Year	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 4,468.00	\$ 5,400.00	\$ 9,082.00	\$ 277.00	3.20%
Total Receipts	\$ 4,873.99	\$ 7,207.52	\$ 13,079.44	-\$ 4,137.73	-24.00%
Expenditure	\$ 6,311.46	\$ 4,198.50	\$ 14,763.25	\$ 3,143.83	27.10%
<b>Net Income</b>	-\$ 1,437.47	\$ 3,009.02	-\$ <b>1,683.81</b>	-\$ 7,281.56	-130.10%


### Monthly Notes:

1. Table Fees - Attendance at bridge sessions remain strong despite Covid in the community.
2. Overall, the club has made a **LOSS of \$1683.81** for the Financial Year.

### Balance Sheet:

A report as at 31 May 2022 is attached, total equity has fallen by 0.60% compared to the last financial year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.

  
Wayne Parker  
Treasurer