

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Thursday 18 November, 2021 at 1.30 p.m.
At the Clubhouse, 2a Irene Street, Redcliffe

- 1. Attendance:** Fay Jeppesen (Chairperson), Melissa Weber, Wayne Parker, Carol Bailey, Max Kershaw, Steve Woodrow, Elly Ten Hacken, Annette Hyland, Ron Elmes. **Apologies:** Nil

Fay welcomed everyone to the meeting. Max then moved that we suspend the meeting to hear a presentation from Ross Shardlow regarding Friday sessions. This was seconded by Ron and Carried.

Ross made his presentation and Fay thanked him for all the work he put in to his presentation, which included extensive background information about the current situation, and recommendations for the future. Annette then moved that the Management Committee meeting be resumed. This was seconded by Steve and carried. The meeting recommenced at 2.15 p.m.

- 2. Minutes of the Management Committee Meeting held October 14, 2021** were tabled. It was moved by Melissa and seconded by Ron that these minutes be confirmed as true and correct. **Carried.**

3. Business arising from the Minutes of October 14, 2021 and Progress of Actions:

[14/10] Wayne to work with Peter Hancock on finding a way to allow members access to the video tutorials. **Completed.**

4. Correspondence and Business Arising

1. **OUT** 15/10 Fay sent Ken an email confirming Melbourne Cup arrangements.
2. **IN** 22/10 Petition received regarding additional sessions with a request for Ross Shardlow to address the November Management Committee meeting before any decision is made.
3. **IN** 25/10 Congress Directors Exam Application Form received from QBA.
4. **IN** 25/10 Email from Kim Ellaway regarding various things, including advice that their General Counsel is considering the issue of compulsory vaccinations, and we will be advised in due course what the QBA recommends. Also advice that we may use table clothes, but weekly washing is strongly recommended by the Department of Health. Kitchens are to remain closed but we may serve packaged foods. A discussion was held about table clothes. Fay advised that she had spoken to Jill Hanley who had agreed to organize a washing roster if we re-introduce table clothes. After some discussion, it was decided that we will not re-introduce table clothes at this time – expert opinion is that we are likely to have a surge in Covid cases once the border re-opens in December, so it is not prudent to start using them now.
5. **IN** 25/10 QBA advice received regarding use of B4c points. Annette described a series of events that happened during the month which resulted in some changes to B4c red point uses.
6. **IN** 26/10 QBA advice that Peter Busch has confirmed that there has been a relaxation of the need to hold all B4c sessions in regular session times only.
7. **IN** 26/10 QBA advice of Council Meeting on 18 November – will include a discussion about vaccinated eligibility to play club bridge.
8. **IN** 2/11 Request from Abby Wanigaratne to transfer home membership to Redcliffe.
9. **IN** 29/10 Request from Ken to advertise Lions Xmas Cakes in the clubhouse.
10. **OUT** 29/10 Reply from Fay to Ken confirming that it is OK to advertise Lions cakes in club.

Annette advised the following membership changes for the month:

Abby Wanigaratne requested to transfer her home membership to Redcliffe.

Bob Pratt applied to re-join the Club

Jenny Dearden applied to be a new Home Club Member

Michael Stewart applied to be a new Home Club Member

Christine Stewart applied to be a new Home Club Member

Annette moved and Carol seconded that we accept the above applications. **Carried.**

Annette noted that as there were issues with the Friday results last week, it will not be possible to allocate eclectic points for November for Friday, because there won't be 4 sessions of results.

7. Tournament Organiser Report

Steve thanked Annette and Wayne for the huge amount of work they have done in preparing the 2022 Program Book. All MC members received a copy of the book to review. Some suggestions were put forward and a few small corrections made. A final copy will be made available to MC members soon and we will approve via a Flying Minute.

8. Building and Maintenance Report (Ron)

Ron advised that chairs which required new caps on the legs have been attended to. Nothing else to report.

9. O.H & S Report (Carol)

Carol advised that our Policy document is now available in the Club house and on the web, that the Fire and Evacuation Procedure document has been posted in appropriate positions around the club, and that the First Aid Kits have been reviewed.

10. Education Report (Max)

Max tabled his Education officer's report no. 6.

Max noted that the Beginner lessons are drawing to a close, and acknowledged the outstanding support by club members who have helped Sue, especially Gordon and Wayne.

Max advised that he is still liaising with Andy Hung regarding further lessons, but Andy is uncertain of his movements. Max suggested that if he couldn't get a commitment from Andy then he will look an alternative educator to provide 2 lessons in the first half of next year.

The Friday pre-session training presentations are continuing and are now available through the Club's website.

11. Welfare Report.

Ellie reported that she has phoned some of our members who haven't been at the club playing, and they have provided various reasons for their absence. She will continue to work through the list.

12. General Business

13. **Close and date of next meeting.** The meeting was closed at 5 p.m. Our next meeting will be Thursday December 16, 2021 at 1.15 p.m.

Action List

1. [18/11] Program book to be finalized and approved by Flying Minute.
2. [18/11] Melissa to provide Certificates for Club Award winners to be presented at Xmas Party.

Confirmed as true and correct by:



Fay Jeppesen (President)

Date: 20/12/2021



Melissa Weber (Secretary)

Date: 20/12/21

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - October 2021

Tabled at Management Committee Meeting of 18 November, 2021

1. Cash Holdings

| | |
|------------------|--|
| \$6,259.27 | Cash at Bank Account |
| \$25,126.80 | Business Saver Account |
| \$159.60 | Petty Cash |
| \$0.00 | Cash on Hand |
| \$270,000 | Term Deposit no. 125784107 - 12 mths at 0.40% maturing 19/4/2022 |
| <u>\$110,000</u> | Term Deposit no. 167430388 - 12 mths at 0.40% maturing 13/4/2022 |
| \$411,545.67 | Total Cash Holdings |

2. Expenses

\$3,449.47 List of expenses attached.

3. Liabilities

\$154.80 Coles Customer Account card.

4. Profit & Loss

A Profit & Loss statement for last month is attached.

| P & L Summary | Oct-21 | Last Yr | Year to Date from 1 April | YTD Variance |
|----------------------|--------------------|--------------------|------------------------------|--------------------|
| Table Fees | \$ 4,952.00 | \$ 3,072.00 | \$ 30,108.00 | \$ 22,224.00 |
| Total Receipts | \$ 5,129.26 | \$ 3,176.37 | \$ 41,047.94 | \$ 22,439.80 |
| Expenditure | \$ 3,449.47 | \$ 1,891.91 | \$ 36,939.55 | \$ 15,800.51 |
| Profit / Loss | \$ 1,679.79 | \$ 1,284.46 | \$ 4,108.39 | \$ 6,639.29 |

Monthly Notes:

1. Members Christmas Party Payments will appear under - INCOME - Sales & Sundry Items.
2. As more members resume bridge, table fees are on the increase.
3. Square transaction fees for the month totalled \$76.71.

YTD Notes:

1. Overall, the club has made a SURPLUS of **\$4,108.39** for the financial Year-To-Date.
2. A deposit has been paid to Moreton Bay Boat Club for our Christmas Party.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Wayne Parker
Treasurer