

REDCLIFFE BRIDGE CLUB INC

MINUTES FOR THE MANAGEMENT COMMITTEE MEETING

Held on Thursday 14 July 2022 at 1.20 p.m.
At the Clubhouse, 2a Irene Street, Redcliffe

1. Attendance:

Fay Jeppesen (Chairperson), Wayne Parker, Carol Bailey, Elly Oudendijk, Annette Hyland, Tracey Langton, and Sue Lind.

Apologies:

Melva Leal and Linda Almond.

2. Minutes of the Management Committee Meeting held 6 June 2022 were tabled.

It was moved by Elly Oudendijk and seconded by Carol Bailey that the minutes be confirmed as true and correct. **Carried.**

Business arising from the Minutes of 6 June 2022 and Progress of Actions:

- Wayne to organize honour board updates after Individual Championship. Ongoing.
- Peter Busch had approved our congress flyer and the congress has been published with MyABF, entries can now be accepted online, and members can access MyABF through the link on our website on the *Home tab* and the *Events tab*.
- Wayne has investigated the purchase of a name badge making machine and details will be raised with the Committee at the July meeting.

3. Minutes of the Management Committee Meeting held 17 June 2022 were tabled.

It was moved by Sue Lind and seconded by Carol Bailey that the minutes be confirmed as true and correct. **Carried.**

Business arising from the Minutes of 17 June 2022 and Progress of Actions:

- All actions were completed.

4. Correspondence and Business Arising

Inwards:

1. 16/6 – ABF, 2022 Australia Wide Teams Knockout – our Club is not involved in this event
2. 13/6 – QBA, update regarding Congress entries and lists, playing cards, QLD Festival of Bridge and Covid vaccinations
3. 09/6 – QBA, Covid-19 QBA Policy 10Jun22
4. 19/6 – QCBC, flyer for QBA teams of 3 competition, Saturday 23Jul22
5. 18/6 – Ron Klinger, reintroducing Ron Klinger Bridge
6. 22/6 – AMC Commercial Cleaning, Fair Work Australia has advised that the cleaning award will increase by 4.6% from 1Jul22 and superannuation rates will increase by 0.5%. AMC advises that their contract price will need to increase.
7. 27/6 – Peter Murray, looking for mentees for the mentoring system
8. 27/6 – Neuroscience Research Australia Foundation, newsletter celebrating 30 years
9. 30/6 – Brisbane Zone Secretary, entry fees for the zone final on 27/28 August are due
10. 7/07 – Gary Gibbards, thank you for our kind wishes
11. 7/07 – Melva Leal, apology for next meeting- will be in WA
12. 8/07 – Michael Munro MBRC, council grant information available to community groups
13. 9/07 – Michael Gearing, QBA youth bridge changing to Friday nights on 22Jul22

Outwards:

1. 16/6 – MBRC, Public Liability Policy Certificate to April 2023
2. 16/6 – QBA, notification of new Committee – Redcliffe Bridge Club
3. 19/6 – QBA / Brisbane Zone, notification of zone delegates
4. 19/6 – MBRC, notification of new office bearers – Redcliffe Bridge Club
5. 27/6 – Office of Fair Trading, annual return and fee lodged
6. 30/6 – Bridge Clubs, congress flyer sent to be placed on notice boards
7. 30/6 – QBA, request for Beginner Lessons to be placed on QBA website
8. 14/7 – Brisbane Zone Secretary, entry fees GNOT and teams' augmentation sent

Wayne Parker moved that the inward correspondence be received, and the outward correspondence be endorsed, seconded by Elly Oudendijk. **Carried.**

5. Treasurer's Report (Linda/Wayne)

Wayne tabled the Treasurer's Report for June – a YTD loss of \$3058.63 was due to the reduced bank interest received from the Club's maturing term deposits.

Fay confirmed that she has logged into Suncorp Internet Banking during the last month and verified the existence and approximate amounts of the accounts listed in the Treasurer's Report, including our Term Deposits.

Wayne Parker proposed, and Tracey Langton seconded "that the Treasurer's Report as tabled be accepted, and that the payments be ratified". **Carried.**

6. Membership and Masterpoint Report (Annette)

- Annette Hyland moved that member applications from Jennifer Whitlock, Don Taylor, Ralph Petersen, Lynne Ryan, and Ross Mangano be approved, seconded by Sue Lind. **Carried.**
- Annette also requested that a key be arranged for Midge Spice who will be undertaking the Masterpoint duties

7. Tournament Organiser Report (Annette)

Annette Hyland moved that the Australia Wide Open Pairs will be held at our club on Thursday 25 August 2022. Details of the competition will be placed on our website and the event will be subsidized to the amount of \$5.00 per player by the club, seconded by Sue Lind. **Carried.**

8. Building and Maintenance (Carol)

The cleaning of tablecloths needs to be put back on the roster, it was agreed that they should be cleaned once or twice a month. Jill Hanley was initially going to oversee the roster.

9. Education Report (Sue)

Beginners' lessons will commence on Saturday 3 September with Wayne being our tutor. A flyer has been placed in the clubroom and members will be asked to advertise the lessons. Wayne will also investigate the cost of printing a DL size flyer to be used in a letterbox drop.

Tracey mentioned that some bridge lessons could be conducted on a Monday or Friday before bridge for those members wanting to improve their game. Annette provides lessons on Tuesday nights for players before bridge, Wayne mentioned that there were links on our website for members to learn and Fay advised that the ABF also provides "Bridge TV" for players. Sue will liaise with Max Kershaw re members education needs from his recent survey and discuss their immediate needs. It was agreed to keep members advised of these existing opportunities.

10. Member Welfare Report (Elly)

Elly bought some new cards and advised the Committee that Aileen Beattie had passed away. Aileen made a huge contribution to our club during her years of membership, a notice will be placed in our newsletter to advise members of her passing.

11. General Business

A. **August Congress** preparations... Wayne advised that the congress flyer had been approved by the State Masterpoint Secretary and that a notice has been placed on our website and the noticeboard. Entries can now be accepted, and players will have to register online with MyABF and can also register through the link on our website under the *EVENTS* tab. Fay, Annette, and Wayne can help members with their entry should they be having trouble registering for the congress. Flyers have been sent to all surrounding clubs and the Director has been organised for the event.

The Providore has requested members to provide a plate for snacks during the day and if possible, lend assistance in the kitchen for a 2-hour period if they will not be playing on the day. Wayne will advise the Snooker Club that we will be holding the event.

- B. **Catering**... Morning/Afternoon Teas during bridge sessions – A Flying minute response of 2 for 1 against was received. Fay Jeppesen moved that the club go back to purchasing biscuits from Coles and that tongs be provided for players to make their selection, seconded by Sue Lind. **Carried.**
- C. **Christmas Party** booking... Carol was disappointed in last year's event at the Moreton Bay Boat Club other venues were mentioned like Pilpel, the Redcliffe RSL, the Dolphins Sports Club, The Belvedere Hotel and Mon-Como. Fay agreed to meet with Ken Griggs our events co-ordinator to seek out a suitable venue. The function will be held on a Wednesday.
- D. **Name Badge making machine**... Wayne outlined the reasons why we should purchase an RTP8500 Single Sided Card Printer "*as an asset to the club*" which would meet the club needs for many years to come. The cost of making a name badge with this machine is around \$1.65 excluding GST and now we pay \$20.50 for each badge ordered through our supplier. Wayne made it clear that we will never recoup the outlay for this machine and Fay suggested that we could provide badges for other groups to offset the cost, however we do not want to create additional work for our volunteers. Wayne Parker moved that we purchase the RTP8500 card printer at a cost of \$6,594.50 along with the training and support package, seconded by Fay Jeppesen. **Carried.**
- E. **Talk like a Pirate Day** – Monday 19Sep22... fundraiser for Childhood Cancer Support, Carol Bailey moved that we hold this fun day and ask members to donate a gold coin for this worthy cause, seconded by Elly Oudendijk. **Carried.**
- Prizes will be provided for the best dressed and those players who talk like a pirate.
- F. **Vaccination Policy**... Fay proposed that we do not change our policy in-line with Qld Health and that players still need to be double vaxed to play in our bridge club. Carol Bailey moved that our policy remains the same, seconded by Elly Oudendijk. **Carried.**
- G. **Beginner Lessons**... Wayne reported that registrations are coming in for the next set of lessons and that should be advertised in the newsletter. Fay suggested that we contact the Redcliffe Guide and the Moreton Dailey for some free advertising including Wayne's life membership. Wayne to investigate the cost of some flyers for a letterbox drop, we could also advertise on Facebook.

- H. **Bridge Buzz newsletter...** the newsletter will be out soon with updates from this meeting.
- I. **Position Descriptions...** because the Membership Secretary and the Masterpoint Secretary positions have been split, we will have to update the position description on our website.
- J. **Welcome Letter...** the welcome letter has been removed from Compscore3, Fay will look into the formation of a new welcome letter.
- K. **Close and date of next meeting...** the meeting closed at 3.10pm and our next meeting will be held before our congress on Thursday 11 August 2022.

Confirmed as true and correct by:



Fay Jeppesen (President)

Date: 11-08-2022



Wayne Parker (Secretary)

Date: 11/08/2022

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - June 2022

Tabled at Management Committee Meeting of 14 July 2022

1. Cash Holdings

\$ 10,394.84	Cash at Bank Account	Interest on
\$ 5,141.19	Business Saver Account	Maturity
\$ 270,000.00	Term Deposit no. 125784107 - 12 mths at 0.85% maturing 19/4/2023	\$ 2,295
\$ 130,000.00	Term Deposit no. 34921275 - 12 mths at 1.00% maturing 13/4/2023	\$ 1,300
\$ 415,536.03	Total Cash Holdings	\$ 3,595

2. Expenses

\$ 6,440.36 List of expenses attached.

3. Liabilities

\$ 194.55 Coles Customer Account card.

4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Jun-22	Last Year	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 4,655.00	\$ 4,797.00	\$ 13,737.00	\$ 135.00	1.00%
Total Receipts	\$ 5,076.35	\$ 5,264.65	\$ 18,155.79	-\$ 4,326.03	-19.20%
Expenditure	\$ 6,440.36	\$ 6,763.73	\$ 21,214.42	\$ 2,831.27	15.40%
Net Income	-\$ 1,364.01	-\$ 1,499.08	-\$ 3,058.63	-\$ 7,157.30	-174.60%

Monthly Notes:

1. Total Table Fee receipts for June is only down \$142.00 on the same period last year.
2. Total expenses for June is also down by \$323.37 compared to the same period last year.
3. Overall the Club is better off by \$135.07 for the month of June compared to the same period last year.

Quarterly Notes: Apr - Jun 2022

1. Bank Interest on our term deposits is down by \$4882.09 or 75.5% due to the current economic climate.
2. The Club made a donation of \$3,370.00 to (GIVIT) the Queensland Flood Appeal.
3. Electricity costs are on the increase and so will our Cleaning contract with an increase to the minimum wage.
4. The ABF Levies were reduced last year to \$10 to assist Clubs with their Covid costs.

Balance Sheet:

A report as at 30 June 2022 is attached, total equity has fallen by 0.60% compared to the last financial year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Wayne Parker
Assistant Treasurer