

**REDCLIFFE BRIDGE CLUB INC**  
**MINUTES FOR THE MANAGEMENT COMMITTEE MEETING**  
**Held on Thursday 9 September, 2021 at 1.35 p.m.**  
**At the Clubhouse, 2a Irene Street, Redcliffe**

1. **Attendance:** Fay Jeppesen (Chairperson), Melissa Weber, Wayne Parker, Carol Bailey, Max Kershaw, Steve Woodrow, Elly Ten Hacken, Annette Hyland. **Apologies:** Ron Elmes
2. **Minutes of the Management Committee Meeting held August 12, 2021** were tabled. It was moved by Melissa and seconded by Max that these minutes be confirmed as true and correct. **Carried.**
3. **Business arising from the Minutes of August 12, 2021 and Progress of Actions:**
  - (i) [12/8] Steve to arrange honour board for Life Members and update of other honour boards.  
**Done**
  - (ii) [12/8] Carol to complete O.H & S Manual. Carol asked for opinions on whether we should delete the sections on Manual Handling and Smoking and it was agreed to do this. Carol will circulate the manual for comment soon.
  - (iii) [15/7] All MC members to review/write Position Descriptions. Melissa to collate and distribute for review/endorsement. Melissa forwarded a draft to all committee members. Steve recommended that we change the description for Director and presented a description which everyone read and agreed with. Elly proposed and Annette seconded that the Management Committee endorse the draft Position Description document subject to update of the Director description as agreed. **Carried.**
  - (iv) [12/8] Annette to investigate online competition options for our Club. Annette advised that she has asked around and there seem to be currently about a dozen of our Club members who regularly play on line, but there doesn't seem to be much interest from other members. There are 3 options for online play:
    - (a) BBO. Northern Suburbs, Caboolture and Arana have all offered BBO competitions during past lock-downs which some of our members have participated in.
    - (b) Stepbridge seems to be the most popular online platform in Australia. It is an Australian company based in Melbourne, and when participating in the GNOTs at QCBC, a number of our committee members met with the Stepbridge secretary, Chris Larter. This platform would allow us to host our own club competition for our Club members at a very low cost. Members would need to pay an annual fee of \$10 to join and then pay our usual table fees, 10 cents of which would go to Stepbridge for each player, and the rest to our Club.
    - (c) RealBridge is a UK based company which allows you to play bridge where you can see and speak to the others at your table but you do need a computer which has the functionality to do that.

After some discussion, it was agreed that there is no need for us to move forward on providing online bridge for our Club at this time. There is unlikely to be enough interest from our members while they have the option of Face-to-face bridge. It seems likely that the government will move forward with reduced lockdowns and restrictions once we reach vaccination targets, so we are unlikely to be in extended lockdowns. If we are in lockdown our members do have online options including playing in BBO sessions hosted by our neighbouring Clubs, and also Stepbridge sessions which are open to all.

- (v) [12/8] Fay to book MBBC for Xmas Party. This has been **done** and a deposit paid.

(vi) [12/8] Max to organize Andy Hung lessons if possible. **Done.** Fay thanked Max for organizing these lessons which were well-attended, and thanked Wayne for the back-office work including dealing the boards. It is possible that Andy could do further sessions if he is still in Brisbane. Max will investigate.

#### 4. Correspondence and Business Arising

1. **IN** 13/8 QCBC congress entry form 4 Sept.
2. **IN** 13/8 QBA email including advice that Bridge for Brains 2021 has been cancelled.
3. **IN** 12/8 Email from Andy Hung re online lessons. (Flyer was forwarded to members.)
4. **IN** 12/8 Julie Jeffries sent list of GNOT entries and info re the competition weekend.
5. **IN** 14/8 Email from Max advising that Andy Hung will do 2 sessions.
6. **OUT** 14/8 Fay sent email to Caboolture Bridge Club inviting them to Andy Hung training.
7. **OUT** 14/8 Fay sent notice to members re Andy Hung training.
8. **IN** 17/8 QBA advice re various things including cancellation of Territory Gold.
9. **IN** 18/8 QBA advice re latest Covid restrictions.
10. **IN** 19/8 Email from Peter Hancock asking if Friday short training sessions can be recorded and posted on web.
11. **IN** 19/8 Email from Kim Ellaway re history of Mask wearing.
12. **OUT** 20/8 Fay sent email to MBBC confirming Xmas lunch booking on 8 December with \$35 menu option.
13. **IN** 22/8 Entry form for Rookie and Novice Congress at Kenmore on 12 September.
14. **IN** 23/8 Reminder from Julie Jeffries re GNOT conditions of play (forwarded to our team members).
15. **IN** 23/8 QBA advice that Red Point allocations for 2022 will be a minimum of each Club's 2021 allocation.
16. **IN** 23/8 Email for Kim Ellaway re mask wearing advising that each Club will need to make a decision about how they are going to treat mask wearing. The QBA will support whatever the Club's decision is.
17. **IN** 25/8 Email from Shireen Mohandes re RealBridge.
18. **IN** 2/9 Sanctuary Cove advice that their congress on September 19 is changing from Face-to-face to Stepbridge online.
19. **IN** 31/8 AMC Commercial Cleaning confirmation of 80% performance rating after Phone Audit.
20. **IN** 1/9 \$600 invoice for Pianola renewal received and passed on to Wayne.
21. **IN** 3/9 Request received from Australian Volunteer Coast Guard asking for donation. (copy emailed to all MC members.) After some discussion, it was agreed that Melissa will reply advising that we will keep them in mind for a possible donation when we hold our next fund-raising event.
22. **IN** 7/9 Email from Shireen Mohandes of RealBridge advising us that there will be two short 8 deal sessions on 9 and 11 Sept.
23. **IN** 7/9 Email from council asking us to provide information regarding our Key Register. Wayne will attend to this, and will also endeavour to retrieve any keys held by T.P.I. representatives.

Melissa moved and Carol seconded that the Incoming Correspondence be accepted, and the Outgoing Correspondence be endorsed. **Carried.**

#### 5. Treasurer's Report (Wayne)

Wayne tabled the Treasurer's Report for August. Year to date profit after 5 months is \$3,808.14.

Melissa confirmed that she has logged into Suncorp Internet Banking during the last month and verified the existence and approximate amounts of the accounts listed in the Treasurer's Report, including our Term Deposits.

Wayne proposed and Max seconded that the Treasurer's Report as tabled be accepted and the payments ratified. **Carried.**

## **6. Membership and Masterpoint Report**

Annette advised that we have received 2 applications for non-home memberships – Jan Kinross and Rosemary Floquet. These ladies are Caboolture members and have been attending our Friday novice sessions. Annette proposed and Wayne seconded that we accept them as members. **Carried.**

## **7. Tournament Organiser Report**

- (i) Novice Pairs Championship Friday 8 & 15 October. Max agreed to direct if he is playing. We will have a side section for those who don't meet the criteria for entry (each entrant must have less than 50 points as at the 30<sup>th</sup> of September). Steve will issue a Pianola message with the Conditions of Entry.
- (ii) Australian-Wide Open Pairs is scheduled for Monday 25 October. This may or may not happen with lockdowns happening around Australia so we will await further advice.
- (iii) 2022 Program Book. Steve has done a first draft which Annette has reviewed. The question was raised as to whether we should make our Championship Pairs and Teams events Red Points. The majority supported this. Steve suggested that we delete most of the Covid information currently on Pages 2 and 3 of the Program Book and replace it with a simpler statement and this was agreed.

Fay thanked Steve and Wayne for their work in preparing for the Championship Pairs which was a very successful day.

## **8. Building and Maintenance Report (Ron)**

Nothing to report.

## **9. O.H & S Report (Carol)**

Carol presented her report, including details of updated Emergency procedures and phone numbers documents, which have been placed in various spots around the playing rooms. First Aid Kits have been reviewed and re-stocked as needed.

## **10. Education Report (Max)**

Max tabled his Education officer's report no. 4. Max advised that the Friday morning short training sessions have been very well received. Peter Hancock has recorded these and Wayne and Ross are going to review the recordings with a view to make them available on our website if they are of sufficient quality. There will be further Friday morning training sessions and Fay suggested that we have one on System Cards and also the Role of the Director.

Max recommended that the Education report no. 4 of Thursday 9th September, 2021 be received and noted.

## 11. Welfare Report.

Elly reported that she had sent some cards and purchased some new ones. It was suggested that she could contact some of our current Club members who have paid their fees but haven't returned to bridge since Covid, to see how they are and if they will be returning.

## 12. General Business

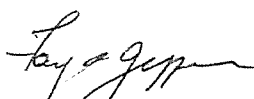
- A. Mask wearing policy. It was noted that we recently had one member who played without a mask after announcing that she couldn't wear a mask for medical reasons. The QBA has advised that each Club needs to decide its own policy regarding mask wearing. It was noted that we have a duty of care to protect all of our members, and allowing one member to play without a mask, exposes all of our members to risk. After some discussion, it was decided that we will enforce mask wearing with no exceptions – even if someone has a medical exemption they will not be able to play at our Club whilst mask wearing indoors is required by the Qld Government. Fay proposed and Steve seconded “that when our Club has instructed members that they must wear a mask to play, this will apply to everyone, irrespective of medical exemptions. No mask – no play will apply to everyone.” **Carried.**
- B. Online Nominations. Fay questioned whether we could improve our nomination procedure noting that when you nominate to play at Caboolture your pairing is immediately visible on their website. Wayne will talk to Gary from Caboolture to see what system they are using.
- C. Sessions. Melissa pointed out that our Tuesday morning session is not well attended and suggested that maybe we should delete the Tuesday morning session and replace it with a Wednesday morning session. Perhaps this would be better attended by our members. It would also fit better with Caboolture as they have a Tuesday session but no Wednesday session. Melissa will ask the Tuesday players if they would be likely to play on a Wednesday if it changed.

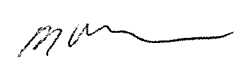
13. **Close and date of next meeting.** The meeting was closed at 3.45 p.m. Our next meeting will be Thursday October 14, 2021 at 1.15 p.m.

## Action List

1. [12/8] Carol to finalize OH & S Manual.
2. [9/9] Melissa to finalize Position Description document and update copy in the Clubhouse and ask Wayne to update link on website.
3. [9/9] Max to investigate possibility of further Andy Hung lessons.
4. [9/9] Melissa to send reply to Aust Volunteer Coastguard.
5. [9/9] Wayne to reply to council request re Key Register information.
6. [9/9] Steve to issue Novice Pairs Championship Conditions of Entry.
7. [9/9] Elly to contact our absent Members.
8. [9/9] Wayne to check out better options for our booking system.

Confirmed as true and correct by:

  
Fay Jeppesen (President)  
Date: 14-10-21

  
Melissa Weber (Secretary)  
Date: 14-10-21

# Redcliffe Bridge Club Inc. - TREASURER'S REPORT - August 2021

Tabled at Management Committee Meeting of 9 September, 2021

## 1. Cash Holdings

\$6,452.87	Cash at Bank Account		
\$25,119.71	Business Saver Account		
\$159.60	Petty Cash		
\$0.00	Cash on Hand		
\$270,000	Term Deposit no. 125784107 - 12 mths at 0.40% maturing 19/4/2022	\$	1,080
<u>\$110,000</u>	Term Deposit no. 167430388 - 12 mths at 0.40% maturing 13/4/2022	\$	440
\$411,732.18	<b>Total Cash Holdings</b>	\$	1,520

## 2. Expenses

\$2,817.00 List of expenses attached.

## 3. Liabilities

\$137.21 Coles Customer Account card.

## 4. Profit & Loss

A Profit & Loss statement for last month is attached.

P & L Summary	Aug-21	Last Yr	Year to Date from 1 April	YTD Variance
Table Fees	\$ 3,379.00	\$ 2,241.00	\$ 20,786.00	\$ 18,545.00
Total Receipts	\$ 3,705.82	\$ 2,448.67	\$ 30,292.37	\$ 18,085.68
Expenditure	\$ 2,817.00	\$ 1,166.97	\$ 26,484.23	\$ 13,128.08
<b>Profit / Loss</b>	\$ 888.82	\$ 1,281.70	\$ <b>3,808.14</b>	\$ 4,957.60


### Monthly Notes:

1. Table Fees - The club re-opened in August 2020.
2. The expenses are up because the club was open - Cleaning and Christmas Party deposit.
3. We made a PROFIT for August and the club is in the black Year-To-Date.

### YTD Notes:

1. Interest received for Term Deposits is down by \$3,030.25 which was expected because of rate.
2. Deposit paid to Moreton Bay Boat Club for Christmas Party.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.

  
Wayne Parker  
Treasurer