

# **REDCLIFFE BRIDGE CLUB INCORPORATED**

## **BY-LAWS OF THE REDCLIFFE BRIDGE CLUB**

**THIS DOCUMENT OR PART THEREOF MAY BE PHOTOCOPIED.  
BUT MUST REMAIN IN THE PLAYING ROOM FOR THE  
PERUSAL OF ALL MEMBERS AT ANYTIME.**

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**ORIGINAL BY-LAWS APPROVED AUGUST 2008 BY-LAWS AMENDED AUGUST 2011 BY-LAW 7 added June 2014**

# **REDCLIFFE BRIDGE CLUB INCORPORATED**

## **BY-LAWS**

**June 2014**

**BY-LAW 1 MANAGEMENT COMMITTEE MEETINGS**

**1:1 Discussion**

Discussion within the committee is confidential to the members of the committee. Such discussion or any views expressed by the committee may not be made known to any person who is not a member of the committee. Current minutes of management committee meetings will be made available on request.

**1:2 Correspondence**

Any correspondence received & or distributed within the management committee is confidential to the members of the committee & meets the requirements of 1:1.

**1:3 Re-election of Management Committee Members**

All members of the management committee shall be eligible for re-election from year to year except that no person shall hold the same office for more than three consecutive years. A member of the management committee may hold the same position after 3 consecutive years for a further period with the acceptance on the show of hands by a meeting of the management committee.

**BY-LAW 2 GENERAL MEETINGS 2:1 Voting**

Each member present at any meeting may carry one proxy vote only except the Secretary who will hold all other proxy votes.

### **BY-LAW 3 CONDUCT OF MEMBERS 3:1 Disciplinary Procedures**

- The Secretary shall maintain a separate register of all disciplinary matters dealt with by the Management Committee
- All complaints from offended members are to be in written form and given to the Management Committee
- The register will be available only to members of the Management Committee
- The Management Committee will contact any offending member as they deem necessary
- Any action will be decided upon by the Management Committee
- If the member does not comply with any oral or written request, the Management Committee will decide on an appropriate action if deemed necessary

### **BY-LAW 4 BRIDGE EVENTS and FEES 4:1**

#### **Table Money and Other Fees**

- Table fees in all regular club events shall be at a rate determined at a general meeting. ▪ Table fees in special club events will be determined by the Management Committee
- The management committee may determine any other fees for services provided by the club.
- The management committee may determine from time to time with ratification at the Annual General Meeting the honorary payments made to:
  - The club President
  - The club Secretary
  - The club Treasurer
- The joining fees and annual subscriptions of the club shall be determined at a Annual General Meeting.

### **BY-LAW 5 AMENDMENTS TO BY-LAWS**

- The Club By-laws will be displayed in the playing room.
- All amendments or additions are to be ratified at a general meeting providing that it does not contravene the club's constitution.
- All nominations for Management Committee Positions are to be displayed on receipt

### **BY-LAW 6 POSITION DESCRIPTIONS OFFICE AND NON OFFICE BEARERS**

Position descriptions for office and non office bearers will be kept on file and be available for inspection at all times.

### **BY-LAW 7 MANAGEMENT COMMITTEE EXPENDITURE CAP**

The Management Committee is not empowered to authorise any single item of expenditure in excess of Ten Thousand Dollars (\$10,000) without prior approval of a General Meeting of the Club.